

TO: Richard W. #187140 R/W 2/17/04
NAME AIS # R/S DATE

you will meet a reclassification team to be considered for change in custody and/or institutional assignment because:

This is not a disciplinary hearing. A reclassification team will review this matter and recommend changes, if needed, in your current placement and/or custody. At the reclassification meeting you will be given an opportunity to be heard, to present witnesses and to present documentary evidence.

current placement and/or custody. At the reclassification meeting you will be given the opportunity to call witnesses and to present documentary evidence.

Meghan K. Fulghum 8-19-04 [Signature]
NAME OF SERVING OFFICER DATE WITNESS

I understand that this is my notice of a reclassification meeting to determine changes in placement and/or custody. I have been given the opportunity to call witnesses in my behalf and have received a copy of this notice on 8-19-04 at 11:00 am.
DATE TIME

SIGNATURE OF INMATE,

AIS #

WITNESSES REQUESTED BY INMATE:

John F. Ash

NONE

DISTRIBUTION: INMATE / INSTITUTIONAL FILE / CENTRAL FILE

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